

Bucklebury Memorial Hall Electronic Locks

Main Hall

Opening the Door from Outside

1. Enter the code on the keypad followed by the hash (#) key. The light on the top left of the keypad will go green and you will hear the lock activate. If the light flashes red, the code has not been accepted, please check it and try again.



2. Twist the lock clockwise (towards the disabled toilet) and pull the door open using the normal handle. The lock will re-engage after a few seconds so be quick!



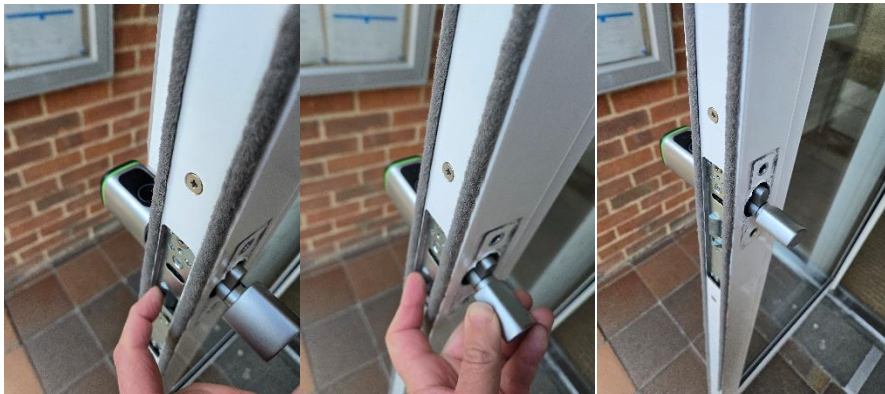
Opening the Door from Inside

Twist the metal knob anticlockwise (again towards the disabled toilet) and push the door open.



Locking the Door Open

Push the door latch in towards the frame and turn the inside knob clockwise. This will lock the latch in the open position.



To release it, turn the knob clockwise.